

POSTAL MONEY ORDER FOR COLLECTION

Validity from 1.6.2017

Technical parameters – Postal Money Order for Collection contains information on various forms of electronic communication, structure of input files that are used to feed data on payments remitted, and output files that are provided by Slovak Post, as a way to inform its customers, in the process of final settlement of payments according to conditions stipulated in Postal Terms for Postal Money Order for Collection (hereinafter referred to as postal order).

1. Electronic communication

1.1 Forms of electronic communication

- a) Electronic data transfer over the Internet addressed to an e-mail with data encryption,
 - b) Through front-end server connected via VPN client with data encryption,
 - c) Through electronic communication gateway (EKP)
- Files sent through e-mail, or front-end server, are encrypted in a way agreed.

1.2 To encrypt data, following methods are used:

- a) Encrypting SW for encryption and electronic signature of data files. Should the files come into possession of an unauthorized person, they'll become unreadable. Simultaneously, integrity and non-interchangeability is secured.
SP currently accepts the following encryption methods with electronic signature:
 - PGP - a commercial product of the company PGP Corporation. PGP Desktop Email will suffice to encrypt the files,
 - GPG - a freely available programme that is OpenPGP compliant with detailed description in RFC 2440.
- b) Password protected compression – SP uses and accepts this method by sending compressed password protected files (ARJ, ZIP).

1.3 Technical conditions for electronic communication through electronic communication gateway (EKP)

- a) Sufficient HW set up
In order to communicate through EKP, HW set up should meet the requirements of Windows XP operating system
- b) SW recommendation
 - Recommended Operating system Windows XP, SP3 and higher,
 - Client application "Externý klient" available at www.posta.sk, in the eSlužby selection
 - Installation of components .NET Framework 2.0, .NET Framework 3.5, Root Certificate I.CA, D.Singer/XAdES, D.Singer/XAdESXML Plugin that are available at www.posta.sk, in the eSlužby selection.
- c) Network connectivity
Minimal requirements for Internet connection is dial up with at least 64 kb/s speed. If there is any network filtering employed (e.g. on firewall), we highly recommend consulting the situation with the internet provider. Following ports must be enabled on firewall 80 – http and 443 – https.

2. Type of files

Import files		Sender » SP
Name	Description	format

Technical parameters - Postal Money Order For Collection

xxxxnnnn.ppe	Import file with data submitted	txt
xxxxnnnn_iban.ppe	Import file with data submitted, bank account in IBAN form	txt
xxxxnnnn.spr	Dispatch note file contains basic data on payments remitted and on numbers of all postal orders from the sender	txt
Export files from processing SP » Sender		
Name	Description	format
xxxxnnnn_spe.pdf	SP generates the file to acknowledge the acceptance of .ppe file	pdf
xxxxnnnn_fin.pdf	Information on money transfer processing	pdf
xxxxnnnn_zoz.pdf	Itemized list of accepted postal orders	pdf
xxxxnnnn.pod	Accepted postal orders file	txt
xxxxnnnn_iban.pod	Accepted postal orders file, bank account in IBAN form	txt
Settlement of accounts export files SP » sender		
Name	Description	format
xxxxnnnn.vrt	List of unpayable (returned) postal orders	txt
xxxxnnnn_iban.vrt	List of unpayable (returned) postal orders, bank account in IBAN form	txt
xxxxnnnn.vyp	List of paid postal orders (within their expiry date)	txt
xxxxnnnn_iban.vyp	List of paid postal orders (within their expiry date) , bank account in IBAN form	
xxxxnnnn.ddd	List of unpayable postal orders, returned continuously	txt
xxxxnnnn_iban.ddd	List of unpayable postal orders, returned continuously, bank account in IBAN form	
xxxxnnnn_mmdd.vyp	List of the daily processing of paid postal orders	txt
xxxxnnnn_iban_mmdd.vyp	List of the daily processing of paid postal orders, bank account in IBAN form	txt
xxxxnnnn_ddd.pdf	continuous settlement of accounts	pdf
xxxxnnnn_vct.pdf	Final settlement of accounts	pdf

Encrypted files that are sent via e-mail, or front-end server are of pgp or gpg types, which is added to the file name, according to the table above based on encryption SW used.

2.1 Import files

2.1.1 Input data file – provided by sender

Data file consists of data about individual postal orders that are used by sender to pay back a sum of money to an addressee in cash.

The sender may use a media, or electronic transfer, to submit data on postal orders.

a) Input file for data transfer on a media - account number stated as BBAN – account code, account number, bank code – unencrypted TXT file

Name of the data file **xxxxnnnn.ppe**

- **xxxx** assigned number of the sender,

Technical parameters - Postal Money Order For Collection

- **nnnn** unique order number within 12 months time. As a first month for data files numbering is considered the month, in which the first repayment process is realized after the registration of the customer – sender of money (as stated in field 9 of opening dataset)
- **ppe** standard type of data file
File **xxxxnnnn.ppe** must be saved in root directory of the media used.

b) Input file for electronic transfer – encrypted TXT file

Name of the data file **xxxxnnnn.ppe.ccc**

- **xxxx** assigned number of the sender,
- **nnnn** unique order number within 12 months time. As a first month for data files numbering is considered the month, in which the first repayment process is realized after the registration of the customer – sender of money (as stated in field 9 of opening data set)
- **ppe** standard file type
- **ccc** can be by pgp or gpg type based on encryption used

c) Structure of the input file

Structure of the opening dataset of the input file

Number	Item name	Length	Type	Note
1.	Opening dataset code	1	N	Set to "1"
2.	Acc. code 1	6	N	1
3.	Bank account 1	10	N	1
4.	Bank code 1	4	N	1
5.	Acc. code 2	6	N	2
6.	Account number 2	10	N	2
7.	Bank code 2	4	N	2
8.	Date of file generating – ddmmyyyy	8	N	
9.	Unique file order number within 12 months	4	N	
10.	Postal orders expiration time in days	2	N	
11.	Code page used	3	CH	3
12.	Testing character of the used code page	1	CH	4
13.	date of the service Pay on VD - ddmmyyyy	8	N	5
	Total	67		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeros from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Legend for Note column:

- 1 - source account to be debited with the sum of money to be returned
- 2 - source account to be debited with the sum of all handling charges; if all money (money to be returned + handling charges) is to be debited from just one account, only fields num. 2, 3, 4 are filled, fields num. 5, 6, 7 are filled with zeros
- 3 - code page used:
 - KAM text in kamenicky encoding
 - IL2 text encoded in ISOLatin 2 (ISO 8859/2 LATIN2)
 - PL2 text encoded in PC Latin 2 (PC 852 LATIN2)
 - TXT text, no diacritics
 - WL2 text Windows 3.1 Latin 2 (1250 WINDOWS LATIN2)
 - KOI text encoded in KOI-8 CS
- 4 - if in TXT- blank space, for other code pages used – character š (lower š)
- 5 - valid date stated for Pay on .. additional service; if service Pay on .. is used at least once in the field 11, otherwise filled with zeros.

Structure of the dataset of the input data file

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to "2"

Technical parameters - Postal Money Order For Collection

2.	Recipient's name and surname	28	CH	1
3.	Additional identification of the recipient	28	CH	
4.	street	20	CH	
5.	Number	7	CH	
6.	City	20	CH	1
7.	ZIP code	5	N	1
8.	address – additional note	28	CH	
9.	sum (9999999.99)	10	N	
10.	price (9999.99)	7	N	
11.	Service code	3	N	2, 3
12.	Code of the recipient	20	CH	
13.	purpose	20	CH	
	Total	197		

The length of all the fields is set.

Field type "N" integer, alligned to right, filled with zeroes from left.

Field type "CH" – characters, alligned to left, filled with blank space from right.

Sums stated in fields number 9 and 10 can be with decimal point to separate Cents.

Legend for Note column:

1 – fields num. 2, 6 a 7 filled with mandatory address data

2 - additional services used according to annex 1 of the Technical parameters

3 - valid date stated for Pay on... additional service; if service Pay On... is used at least once in any dataset, field 13 in opening dataset must be filled with the date when the money is supposed to be paid to its addressee at earliest..

Structure of the closing dataset of the input data file

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Number of the postal orders	5	N	
3.	Sum total (999999999.99)	13	N	
4.	Price total (9999999.99)	10	N	
5.	Grand total (999999999.99)	13	N	
	Total	42		

The length of all the fields is set.

Field type "N" integer, alligned to right, filled with zeroes from left.

Fields num. 3, 4 and 5 are with decimal point to separate Cents.

Following special characters are allowed blank space, dots, comma, semi-colon, colon, apostrophe, +, -, *, /, (,), %, =, !, &, €.

d) Input data file for data submitted on a media – account number as IBAN, unencrypted TXT file

Name of the data file **xxxxnnnn_iban.ppe**

- **xxxx** assigned number of the sender,
- **nnnn** unique order number within 12 months time. As a first month for data files numbering is considered the month, in which the first repayment process is realized after the registration of the customer – sender of money (as stated in field 9 of opening data set)
- **iban** – constant value
- **ppe** je standard file type

The file **xxxxnnnn.ppe** must be saved in root directory of the media used

e) Input data file for electronic data transfer - account number as IBAN, encrypted TXT file

Name of the data file **xxxxnnnn_iban.ppe.ccc**

- **xxxx** assigned number of the sender,

Technical parameters - Postal Money Order For Collection

- **nnnn** unique order number within 12 months time. As a first month for data files numbering is considered the month, in which the first repayment process is realized after the registration of the customer – sender of money (as stated in field 9 of opening data set)
- **iban** – constant value
- **ppe** standard file type
- **ccc** can be by pgp or gpg type based on encryption

f) Structure of the input data file

Structure of the opening dataset of the input file

Num.	Item name	Length	Type	Note
1.	Opening dataset code	1	N	Set to "1"
2.	account IBAN 1	34	CH	1
3.	account IBAN 2	34	CH	2
4.	Date of file generating – ddmmyyyy	8	N	
5.	Unique file order number within 12 months	4	N	
6.	Postal orders expiration time in days	2	N	
7.	Code page used	3	CH	3
8.	Testing character of the used code page	1	CH	4
9.	date of the service Pay on VD - ddmmyyyy	8	N	5
	Total	95		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Legend for Note column:

1 - source account to be debited with the sum of money to be returned

2 - source account to be debited with the sum of all handling charges; if all money (money to be returned + handling charges) is to be debited from just one account, only field num. 2 is filled, field num. 3 is filled with zeros

3 - used code page:

- KAM text in kamenicky encoding
- IL2 text encoded in ISOLatin 2 (ISO 8859/2 LATIN2)
- PL2 text encoded in PC Latin 2 (PC 852 LATIN2)
- TXT text, no diacritics
- WL2 text Windows 3.1 Latin 2 (1250 WINDOWS LATIN2)
- KOI text encoded in KOI-8 CS

4 - if in TXT- blank space, for other code pages used – character lower \$

5 - valid date stated for Pay on.. additional service; if service Pay on.. is used at least once in the field 11, otherwise filled with zeros.

Structure of dataset of the input file

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to "2"
2.	Recipient's name and surname	30	CH	1
3.	Additional identification of the recipient	30	CH	
4.	Street	28	CH	
5.	Number	10	CH	
6.	City	30	CH	1
7.	ZIP code	5	N	1
8.	address – additional note	30	CH	
9.	Sum (9999999.99)	10	N	
10.	Price (9999.99)	7	N	
11.	Service code	3	N	2, 3
12.	Code of the recipient	30	CH	
13.	Purpose	30	CH	

Technical parameters - Postal Money Order For Collection

14.	Contact e-mail	50	CH	
15.	Telephone	20	CH	
	Total	314		

The length of all the fields is set.

Field type "N" integer, alligned to right, filled with zeroes from left.

Field type "CH" – characters, alligned to left, filled with blank space from right.

Sums stated in fields number 9 and 10 can be with decimal point to separate Cents.

Legend for Note column:

1 – fields 2, 6 a 7 filled with mandatory address data

2 - additional services used according to annex 1 of this Technical parameters.

3 - valid date stated for Pay on... additional service; if service Pay On... is used at least once in any dataset, field 13 in opening dataset must be filled with the date when the money is supposed to be paid to its addressee at earliest.

Structure of the closing dataset of the input file

<i>Num.</i>	<i>Item name</i>	<i>Lengt h</i>	<i>Type</i>	<i>Note</i>
1.	Closing dataset code	1	N	Set to "3"
2.	Number of the postal orders	5	N	
3.	Sum total (9999999999.99)	13	N	
4.	Prices total (9999999.99)	10	N	
5.	Grand total (9999999999.99)	13	N	
	Total	42		

The length of all the fields is set.

Field type "N" integer, alligned to right, filled with zeroes from left.

Fields num. 3, 4 and 5 are with decimal point to separate Cents.

Following special characters are allowed blank space, dots, comma, semi-colon, colon, apostrophe, +, -, *, /, (,), %, =, !, &, €.

2.1.2 The dispatch note file – generated by the sender

It is not mandatory for the sender to generate the dispatch note file. The dispatch note contains basic data on payments remitted and on all postal orders from the sender. The dispatch note file is not generated, if account number is stated as IBAN in the input data file.

a) Name of the file: **xxxxnnnn.spr**

- **xxxx** assigned number of the sender
- **nnnn** unique order number (according to field num. 9 of the opening data record set)
- **spr** standard file type

Every record (entry) contains one field. There are 14 records in the file.

b) Structure of the dispatch note file

Every record (item) contains one field. There 14 records in the file.

<i>Num.</i>	<i>Item name</i>	<i>Lengt h</i>	<i>Type</i>	<i>Note</i>
1.	Sender's name	28	CH	
2.	street	20	CH	
3.	Number	7	CH	
4.	City	20	CH	
5.	ZIP code	5	N	
6.	Account number to be debited with the sum of the postal orders payments	20	N	1
7.	Account number to be debited with the sum of all handling charges	20	N	1,2

Technical parameters - Postal Money Order For Collection

8.	ID code assigned to the sender	4	CH	
9.	Unique file order number within 12 months	4	N	
10.	Number of the postal orders	5	N	
11.	Total sum of all postal orders transferred (9999999999.99)	13	N	
12.	Total sum of all handling charges transferred (9999999.99)	10	N	
13.	Grand total (9999999999.99)	13	N	
14.	Date of file generating – ddmmyyyy	8	N	

Every row is represented by a record (closed by characters CR and LF).

Field type "N" integer, aligned to right, filled with zeros from left. Field type "CH" – characters, aligned to left, filled with blank space from right. Fields num. 11, 12 and 13 are with decimal point to separate Cents.

Information about code page used from the opening dataset of the input file is considered when records are processed.

Legend for Note column:

1 - In the structure PPPPPUUUUUUUUUUUBBBB, the following is applied,
PPPPPP is code, 6 digits
UUUUUUUUUU is account number, 10 digits
BBBB is bank code, 4 digits

2 - If total sum of payments transferred, and total sum of handling charges for all postal orders, are settled from just one account, record num. 7 is filled with zeros.

The file on the media must be saved in the root directory.

2. 2 Export files from the processing

2.2.1 The dispatch note file – generated by SP – in pdf format

SP generates the file in order to acknowledge the acceptance of the input data file .ppe.

The file contains:

- Sender's address registered
- Account number, bank code and IBAN to be debited with total of payments
- Account number, bank code and IBAN to be debited with total of handling charges
- Unique order number of the accepted file
- ID number assigned to sender
- Sum of all postal orders
- Total sum of all postal orders
- Total sum of all handling charges
- Total sum
- Date of acceptance of the file

Should any error be found out in the data file sent by sender, the dispatch note will contain an error list as well.

Name of the file: **xxxxnnnn_spe.pdf**

- **xxxx** ID number assigned to sender
- **nnnn** unique order number (according to field num. 9 of the opening data record set)
- **spe** file identification
- **pdf** file type

2.2.2 Information on money transfer processing file - in PDF

It is generated in order to inform that money transfer with a total sum of payments and a total of handling charges transferred from the account stated as BBAN/IBAN has been processed. Should the sum of money transferred to the account of SP and total sum of payments and handling charges not match, it'll be evaluated.

Name of the file: **xxxxnnnn_fin.pdf**

- **xxxx** ID number assigned to sender
- **nnnn** unique order number (according to field num. 9 of the opening data record set)
- **fin** output file identification
- **pdf** file type

2.2.3 File - List of accepted postal money orders for, in PDF

The file contains itemized list of accepted postal orders with every item of accepted postal order recorded.

Name of the file: **xxxxnnnn_zoz.pdf**

- **xxxx** ID number assigned to sender
- **nnnn** unique order number (according to field num. 9 of the opening data record set)
- **zoz** output file identification
- **pdf** file type

2.2.4 Accepted postal orders file, in TXT

Data file is generated on the day of postal orders acceptance. It is for additional data processing in the information system of the customer.

It contains data on individual postal order payments transferred.

a) Name of the file: **xxxxnnnn.pod**

- **xxxx** ID number assigned to sender
- **nnnn** unique order number (according to field num. 9 of the opening data record set)
- **pod** file type

The file contains data on accepted postal orders. It is generated by SP on the day of acceptance of postal orders.

b) Structure of the accepted postal orders file

Structure of the opening dataset of the output data file

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to "1"
2.	Account code 1	6	N	1
3.	Bank account 1	10	N	1
4.	Bank code 1	4	N	1
5.	Unique file order number within 12 months	4	N	1
6.	Post office stamp of the designated department of SP	6	N	
7.	Day of acceptance	2	N	
8.	Month of acceptance	2	N	
9.	Year of the acceptance	4	N	
	Total	39		

The length of all the fields is set.

Field type "N" integer, alligned to right, filled with zeroes from left.

Legend for Note column:

1 – fields num. 2, 3, 4 and 5 contains values submitted in the opening dataset of the input data file xxxnnnn.ppe

Structure of the dataset of the output data file

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to "2"
2.	Posting number	5	N	
3.	Recipient's code	20	CH	1
4.	Sum (9999999.99)	10	N	

Technical parameters - Postal Money Order For Collection

5.	Price (9999.9)	7	N	
	Total	43		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Sums stated in fields number 4 and 5 can be with decimal point to separate Cents

Legend for Note column:

1 – field num. 3 contain value submitted in the dataset of the input file xxxnnnn.ppe

Structure of the closing dataset of the output file

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Number of postal orders	5	N	
3.	Sum total (9999999999.99)	13	N	
4.	Handling charges total (9999999.99)	10	N	
5.	Grand total (9999999999.99)	13	N	
	Total	42		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sums stated in fields number 3, 4 and 5 can be with decimal point to separate Cents

PL2 code page is used to generate the output data file.

2.2.5 Accepted postal orders file – account as IBAN, TXT file

Data file is generated on the day of acceptance of postal orders. It is to be processed subsequently in the information system of the customer.

It contains data on individual submitted payments.

a) Name of the file: **xxxxnnnn_iban.pod**

- **xxxx** ID number assigned to sender
- **nnnn** unique order number within 12 months' period (according to field num. 9 of the opening data record set)
- **iban** - constant value
- **pod** standard file type

It contains data on accepted postal orders and is generated by SP on the day of postal orders acceptance.

b) Structure of the accepted postal orders file

Structure of the opening dataset of the output file

Num.	Item name	Length	Type	Note
1.	Opening dataset code	1	N	Set to "1"
2.	IBAN 1	34	CH	
3.	Unique file order number within 12 months	4	N	1
4.	Post office stamp of the designated department of SP	6	N	
5.	Day of the acceptance	2	N	
6.	Month of the acceptance	2	N	
7.	Year of the acceptance	4	N	
	Total	53		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Technical parameters - Postal Money Order For Collection

Legend for Note column:

1 – fields num. 2 and 3 contain values submitted in the opening dataset of the input file xxxnnnnn_iban.ppe

Structure of the dataset of the output file

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to "2"
2.	Posting number	5	N	
3.	Recipient's code	30	CH	1
4.	Sum (9999999.99)	10	N	
5.	Price (9999.9)	7	N	
	Total	53		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Sums stated in fields number 4 and 5 can be with decimal point to separate Cents

Legend for Note column:

Field num. 3 contains value submitted in dataset of the opening data file xxxnnnnn_iban.ppe

Structure of closing dataset of the output file

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Number of the postal orders	5	N	
3.	Sum total (9999999999.99)	13	N	
4.	Handling charges total (9999999.99)	10	N	
5.	Grand total (9999999999.99)	13	N	
	Total	42		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sums stated in fields number 3, 4 and 5 can be with decimal point to separate Cents

WINDOWS LATIN 2 code page is used to generate the output file.

2.3 Settlements of accounts export files

2.3.1 File with settlement of unpayable returned postal orders – TXT file

File contains data on all unpayable returned postal orders with stated reason of being returned. Sum of all unpayable returned postal orders is transferred by SP to the sender's account as a total sum according to instructions found in the opening dataset (data in fields num. 3, 4, 5, 22, 23) with the date when the sum was credited – field num. 20 of the opening dataset.

a) Name of the file: xxxnnnnn.vrt

- **xxxx** ID number assigned to sender
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)
- **vrt** standard file type (if the continuous settlement of accounts is provided, file type suffix is replaced with order number of the day of the refund of unpayable postal orders)

b) Structure of the file with settlement of unpayable returned postal orders

Structure of the opening dataset:

Num.	Item name	Length	Type	Note
1.	Opening dataset code	1	N	Set to „1“

Technical parameters - Postal Money Order For Collection

2.	Sender's ID code	4	CH	
3.	Account code	6	N	
4.	Bank account number	10	N	
5.	Bank code	4	N	
6.	Sender's name	28	CH	
7.	Street	20	CH	
8.	Number	7	CH	
9.	City	20	CH	
10.	ZIP code	5	N	
11.	Unique file order number within 12 months	4	N	
12.	Post office stamp of the designated department of SP	6	N	
13.	Date of posting (dd.mm.yyyy)	10	D	
14.	Number of the posted postal orders	6	N	
15.	Total sum of all postal orders transferred (9999999999.99)	13	N	
16.	Total sum of all handling charges transferred (9999999.99)	10	N	
17.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
18.	Postal orders expiry date (dd.mm.yyyy)	10	D	
19.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
20.	Date when the total sum of unpaid postal orders were credited to the account (dd.mm.yyyy)	10	D	
21.	Number of the unpaid postal orders	6	N	
22.	Sum of the returned money (9999999999.99)	13	N	
23.	Variable symbol	10	N	
	Total	223		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sums stated in fields number 15, 16 and 22 can be with decimal point to separate Cents

Structure of the dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to „2“
2.	Recipient's name and surname	28	CH	
3.	Additional identification of the recipient	28	CH	
4.	Street	20	CH	
5.	Number	7	CH	
6.	City	20	CH	
7.	ZIP code	5	N	
8.	Address – note	28	CH	
9.	Code of the recipient	20	CH	
10.	Sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Reason of being returned	21	CH	1
	Total	193		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Sum stated in field number 10 can be with decimal point to separate Cents

Technical parameters - Postal Money Order For Collection

Legend for Note column:

1 – field num. 12 contains description of the reason of returning the postal order according to this table:

<i>Reason of being returned</i>	<i>Description of the reason stated in the dataset</i>
Addressee deceased	„adresát zomrel“
Addressee moved from the address	„adresát odšťahovaný“
Addressee unknown in the delivery district of the delivery post	„adresát neznámy“
Sender used the service - Withdrawal of an item from the Post at delivery	„storno na dodaji“
Refusal of Acceptance of an Item by the addressee	„adresát odmietol“
Discrepancy in address data (e.g., address not complet, postal order unable to deliver)	„nesúlad“
Period of retention of item awaiting delivery expired	„uplynula lehota platn“

Structure of the closing dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Closing dataset code	1	N	Set to "3"
2.	Number of datasets	6	N	
3.	Dataset sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents

2.3.2 File with settlement of paid postal orders – TXT file

File of paid postal orders contains data on paid postal orders with the exact date of paying an individual refund sums of money (according to field num.12 of dataset).

a) Name of the file: **xxxxnnnn.vyp**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)
- **vyp** standard file type

b) Structure of the file with settlement of paid postal orders

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to "1"
2.	Sender's ID code	4	CH	
3.	Account code	6	N	
4.	Bank account	10	N	
5.	Bank code	4	N	
6.	Sender – name	28	CH	
7.	Street	20	CH	
8.	Number	7	CH	
9.	City	20	CH	
10.	ZIP code	5	N	
11.	Unique file order number within 12 months	4	N	
12.	Post office stamp of the designated department of SP	6	N	
13.	Date of posting dd.mm.yyyy)	10	D	
14.	Number of the posted postal orders	6	N	
15.	Total sum of all postal orders transferred (9999999999.99)	13	N	
16.	Total sum of all handling charges trasferred (9999999.99)	10	N	

Technical parameters - Postal Money Order For Collection

17.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
18.	Postal orders expiry date (dd.mm.yyyy)	10	D	
19.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
20.	Number of paid postal orders	6	N	
21.	Total sum of money paid (9999999999.99)	13	N	
	Total	203		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Field type "D" – dataset.

Sums stated in fields number 15, 16 and 21 can be with decimal point to separate Cents.

Structure of the dataset:

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to "2"
2.	Recipient's name and surname	28	CH	
3.	Additional identification	28	CH	
4.	Street	20	CH	
5.	Number	7	CH	
6.	City	20	CH	
7.	ZIP code	5	N	
8.	Addressee – note	28	CH	
9.	Recipient's note	20	CH	
10.	Recipient sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Date of paying (dd.mm.yyyy)	10	D	
13.	Post Office of payment	6	N	
14.	Place of work of payment	2	N	
	total	190		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Field type "D" – dataset. Sum stated in field number 10 can be with decimal point to separate Cents.

Structure of the closing dataset:

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Number of datasets	6	N	
3.	Dataset sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

PL2 code page is used to generate the output file.

2.3.3 File of unpayable postal orders returned continuously – encrypted TXT file

a) Name of the file: **xxxxnnnn.ddd**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period
- **ddd** unique order number of the day within the year

b) Structure of the file of the unpayable continuously returned postal orders

Technical parameters - Postal Money Order For Collection

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Legth</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to „1“
2.	Sender's ID code	4	CH	
3.	Account code	6	N	
4.	Account number	10	N	
5.	Bank code	4	N	
6.	Sender – name	28	CH	
7.	Street	20	CH	
8.	Number	7	CH	
9.	City	20	CH	
10.	ZIP code	5	N	
11.	Unique file order number within 12 months	4	N	
12.	Post office stamp of the designated department of SP	6	N	
13.	Date of posting (dd.mm.yyyy)	10	D	
14.	Number of the posted postal orders	6	N	
15.	Total sum of all postal orders transferred (9999999999.99)	13	N	
16.	Total sum of all handling charges trasferred (9999999.99)	10	N	
17.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
18.	Postal orders expiry date (dd.mm.yyyy)	10	D	
19.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
20.	Date when the total sum of unpaid postal orders were credited to the account (dd.mm.yyyy)	10	D	
21.	Number of all unpaid postal orders	6	N	
22.	Total sum returned (9999999999.99)	13	N	
23.	Variable symbol	10	N	
	Total	223		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sums stated in fields number 15, 16 and 22 can be with decimal point to separate Cents.

Structure of the dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to „2“
2.	Recipient's name and surname	28	CH	
3.	Additional identification of the recipient	28	CH	
4.	Street	20	CH	
5.	Number	7	CH	
6.	City	20	CH	
7.	ZIP code	5	N	
8.	Address – note	28	CH	
9.	Recipient's code	20	CH	
10.	Sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Reason of being returned	21	CH	1
	Total	193		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeros from left.

Technical parameters - Postal Money Order For Collection

Field type "CH" – characters, aligned to left, filled with blank space from right.
Sum stated in field number 10 can be with decimal point to separate Cents.

Legend for Note column:

1 – field num. 12 contains description of the reason of returning the postal order according to this table:

<i>Reason of being returned</i>	<i>Description of the reason stated in the dataset</i>
Addressee deceased	„adresát zomrel“
Addressee moved from the address	„adresát odstahovaný“
Addressee unknown in the delivery district of the delivery post	„adresát neznámy“
Sender used the service - Withdrawal of an item from the Post at delivery	„storno na dodaji“
Refusal of Acceptance of an Item by the addressee	„adresát odmietol“
Discrepancy in address data (e.g., address not complet, postal order unable to deliver)	„nesúladi“
Period of retention of item awaiting delivery expired	„uplynula lehota platni“

Structure of the closing dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Closing dataset code	1	N	Set to "3"
2.	Number of datasets	6	N	
3.	Dataset sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

2.3.4 File of the daily processing of paid postal orders – encrypted TXT file

File of paid postal orders contains data on paid postal orders with the exact date of paying individual refund sums of money (according to field num.12 of dataset).

a) Name of the file: **xxxxnnnn_mmdd.vyp**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)
- **mmdd** month and day of the processing at SS PD
- **vyp** standard file type

b) Structure of the file of the paid postal orders - daily processing

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to "1"
2.	Sender's ID code	4	CH	
3.	Account code	6	N	
4.	Account number	10	N	
5.	Bank code	4	N	
6.	Sender name	28	CH	
7.	Street	20	CH	
8.	Number	7	CH	
9.	City	20	CH	
10.	ZIP code	5	N	
11.	Unique file order number within 12 months	4	N	
12.	Post office stamp of the designated department of	6	N	

Technical parameters - Postal Money Order For Collection

	SP			
13.	Date of posting (dd.mm.yyyy)	10	D	
14.	Number of the posted postal orders	6	N	
15.	Total sum of all postal orders transferred (9999999999.99)	13	N	
16.	Total sum of all handling charges trasferred (99999999.99)	10	N	
17.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
18.	Postal orders expiry date (dd.mm.yyyy)	10	D	
19.	Date of the processing of postal orders at SS PD (dd.mm.yyyy)	10	D	
20.	Number of all paid postal orders	6	N	
21.	Total sum of Money paid (9999999999.99)	13	N	
	Total	203		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sums stated in fields number 15, 16 and 21 can be with decimal point to separate Cents.

Structure of the dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to "2"
2.	Recipient's name and surname	28	CH	
3.	Additional identification	28	CH	
4.	Street	20	CH	
5.	Number	7	CH	
6.	City	20	CH	
7.	ZIP code	5	N	
8.	Recipient – note	28	CH	
9.	Recipient's code	20	CH	
10.	Recipient sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Date (dd.mm.yyyy)	10	D	
13.	Post Office of payment	6	N	
14.	Place of work of payment	2	N	
	Total	190		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sum stated in field number 10 can be with decimal point to separate Cents.

Structure of the closing dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Closing dataset code	1	N	Set to "3"
2.	Number of datasets	6	N	
3.	Datasets sum (9999999999.99)	13	N	
	Length	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

PL2 code page is used to generate the output file.

2.3.5 File with settlement of unpayable returned postal orders, bank account as IBAN - TXT file

File contains data on all unpayable returned postal orders with stated reason of being returned. Sum of all unpayable returned postal orders is transferred by SP to the sender's account as a total sum according to instructions found in the opening dataset (data in fields num. 3, 4, 5, 22, 23) with the date when the sum was credited – field num. 20 of the opening dataset.

a) Name of the file: xxxxxxxx_iban.vrt

- **xxxx** ID number assigned to sender
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)
- **iban** - constant value
- **vrt** standard file type (if the continuous settlement of accounts is provided, file type suffix is replaced with order number of the day of the refund of unpayable postal orders)

b) Structure of the file with settlement of unpayable returned postal orders

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to „1“
2.	Sender's ID code	4	CH	
3.	IBAN	34	CH	
4.	Sender – name	28	CH	
5.	Street	20	CH	
6.	Number	7	CH	
7.	City	20	CH	
8.	ZIP code	5	N	
9.	Unique file order number within 12 months	4	N	
10.	Post office stamp of the designated department of SP	6	N	
11.	Date of posting (dd.mm.yyyy)	10	D	
12.	Number of the posted postal orders	6	N	
13.	Total sum of all postal orders transferred (999999999.99)	13	N	
14.	Total sum of all handling charges transferred (9999999.99)	10	N	
15.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
16.	Postal orders expiry date (dd.mm.yyyy)	10	D	
17.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
18.	Date when the total sum of unpaid postal orders was credited to the account (dd.mm.yyyy)	10	D	
19.	Number of all unpaid postal orders	6	N	
20.	Total sum returned (999999999.99)	13	N	
21.	E2E reference (EndToEndId – VS,SS,KS)	35	CH	1
	Total	262		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Field type "D" – dataset.

Sums stated in the fields number 13, 14, 20 can be with decimal point to separate Cents.

Legend for Note column:

1 – field num. 21 – EndToEndId reference, that contains Variable symbol, Specific symbol and Constant symbol in following form „/VS[10]/SS[10]/KS[4]“, is identical with its value with entry from transfer order. It is completed from its left side end with two blank characters to be of length of 35 characters, e.g. „/VS1234567890/SS1234567890/KS1234“.

Structure of the dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to „2“
2.	Recipient's name and surname	30	CH	
3.	Recipient's additional identification	30	CH	
4.	Street	28	CH	
5.	Number	10	CH	
6.	City	30	CH	
7.	ZIP code	5	N	
8.	Address – note	30	CH	
9.	Recipient's code	30	CH	
10.	sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Reason of being returned	21	CH	1
	Total	230		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Sum stated in field number 10 can be with decimal point to separate Cents.

Legend for Note column:

1 – field num. 12 contains the description of the reason of returning the postal order according to this table:

<i>Reason of being returned</i>	<i>Description of the reason stated in the dataset</i>
Addressee deceased	„adresát zomrel“
Addressee moved from the address	„adresát odst'ahovaný“
Addressee unknown in the delivery district of the delivery post	„adresát neznámy“
Sender used the service - Withdrawal of an item from the Post at delivery	„storno na dodaji“
Refusal of Acceptance of an Item by the addressee	„adresát odmietol“
Discrepancy in address data (e.g., address not complet, postal order unable to deliver)	„nesúlاد“
Period of retention of item awaiting delivery expired	„uplynula lehota platn“

Structure of the closing dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Closing dataset code	1	N	Set to "3"
2.	Amount of datasets	6	N	
3.	Datasets sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

2.3.6 File with settlement of paid postal orders – bank account as IBAN – TXT file

File of paid postal orders contains data on paid postal orders with the exact date of paying individual refund sums of money (according to field num.12 of dataset).

a) Name of the file: **xxxxnnnn_iban.vyp**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)

Technical parameters - Postal Money Order For Collection

- **iban** constant value
- **vyp** standard file type

b) Structure of the file with settlement of paid postal orders

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to "1"
2.	Sender's ID code	4	CH	
3.	IBAN	34	CH	
4.	Sender's name	28	CH	
5.	Street	20	CH	
6.	Number	7	CH	
7.	City	20	CH	
8.	ZIP code	5	N	
9.	Unique file order number within 12 months	4	N	
10.	Post office stamp of the designated department of SP	6	N	
11.	Date of posting (dd.mm.yyyy)	10	D	
12.	Number of posted postal orders	6	N	
13.	Total sum of all postal orders transferred (9999999999.99)	13	N	
14.	Total sum of all handling charges trasferred (9999999.99)	10	N	
15.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
16.	Postal orders expiry date (dd.mm.yyyy)	10	D	
17.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
18.	Number of all paid postal orders	6	N	
19.	Total sum of Money paid (9999999999.99)	13	N	
	Total	217		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sums stated in the fields number 13, 14, 19 can be with decimal point to separate Cents.

Structure of the dataset:

<i>Num</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Dataset code	1	N	Set to "2"
2.	Recipient's name and surname	30	CH	
3.	Additional identification	30	CH	
4.	Street	28	CH	
5.	Number	10	CH	
6.	City	30	CH	
7.	ZIP code	5	N	
8.	Recipient – note	30	CH	
9.	Recipient's code	30	CH	
10.	Recipient sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Date of payment (dd.mm.yyyy)	10	D	
13.	Post office of payment	6	N	
14.	Place of work of payment	2	N	
	Total	227		

The length of all the fields is set.

Technical parameters - Postal Money Order For Collection

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Field type "D" – dataset.

Sum stated in field number 10 can be with decimal point to separate Cents.

Structure of the closing dataset:

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Datasets – number	6	N	
3.	Datasets - sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

1250 – WINDOWS LATIN2 code page is used to generate the output file.

2.3.7 File of unpayable postal orders returned continuously, bank account as IBAN – encrypted TXT file

a) Name of the file: **xxxxnnnn_iban.ddd**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period
- **iban** constant vaule
- **ddd** unique order number of the day within the year

b) Structure of the file of continuously returned postal orders

Structure of the opening dataset:

Num.	Item name	Length	Type	Note
1.	Opening dataset code	1	N	Set to „1“
2.	Sender's ID code	4	CH	
3.	IBAN	34	CH	
4.	Sender's name	28	CH	
5.	Street	20	CH	
6.	Number	7	CH	
7.	City	20	CH	
8.	ZIP code	5	N	
9.	Unique file order number within 12 months	4	N	
10.	Post office stamp of the designated department of SP	6	N	
11.	Date of posting (dd.mm.yyyy)	10	D	
12.	Number of posted postal orders	6	N	
13.	Total sum of all postal orders transferred (9999999.99)	13	N	
14.	Total sum of all handling charges trasferred (9999999.99)	10	N	
15.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
16.	Postal orders expiry date (dd.mm.yyyy)	10	D	
17.	Settlement of the accounts date (dd.mm.yyyy)	10	D	
18.	Date when the total sum of unpaid postal orders was credited to the account (dd.mm.yyyy)	10	D	
19.	Number of all unpaid postal orders	6	N	
20.	Total sum returned (9999999999.99)	13	N	
21.	E2E reference (EndToEndId – VS,SS,KS)	35	CH	1
	total	262		

Technical parameters - Postal Money Order For Collection

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Field type "D" – dataset.

Sums stated in the fields number 13, 14, 20 can be with decimal point to separate Cents.

Legend for Note column:

1 – field num. 21 – EndToEntId reference, that contains Variable symbol, Specific symbol and Constant symbol in form „/VS[10]/SS[10]/KS[4]“, is identical with its value with entry from transfer order. It is completed from its left side end with two blank characters to be of length of 35 characters. An example „/VS1234567890/SS1234567890/KS1234 “.

Structure of the dataset:

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to „2“
2.	Recipient's name and surname	30	CH	
3.	Additional recipient identification	30	CH	
4.	Street	28	CH	
5.	Number	10	CH	
6.	City	30	CH	
7.	ZIP code	5	N	
8.	Address – note	30	CH	
9.	Recipient's code	30	CH	
10.	sum (9999999.99)	10	N	
11.	Posting number	5	N	
12.	Reason of being returned	21	CH	1
	total	230		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Sum stated in field number 10 can be with decimal point to separate Cents.

Legend for Note column:

1 – field num. 12 contains the description of the reason of returning the postal order according to this table:

Reason of being returned	Description of the reason stated in the dataset
Addressee deceased	„adresát zomrel“
Addressee moved from the address	„adresát odst'ahovaný“
Addressee unknown in the delivery district of the delivery post	„adresát neznámy“
Sender used the service - Withdrawal of an item from the Post at delivery	„storno na dodaji“
Refusal of Acceptance of an Item by the addressee	„adresát odmietol“
Discrepancy in address data (e.g., address not complet, postal order unable to deliver)	„nesúladi“
Period of retention of item awaiting delivery expired	„uplynula lehota platni“

Structure of the closing dataset:

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Datasets number	6	N	
3.	Datasets sum (9999999999.99)	13	N	

Technical parameters - Postal Money Order For Collection

	Total	20		
--	-------	----	--	--

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

2.3.8 File of the daily processing of paid postal orders, bank account as IBAN – encrypted TXT file

File of paid postal orders contains data on paid postal orders with the exact date of paying an individual refund sum of money (according to field num.12 of dataset).

a) Name of the file: xxxnnnn_iban_mmdd.vyp

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period (according to field num. 11 of the opening dataset)
- **iban** constant value
- **mmdd** month and day of the processing at SS PD
- **vyp** standard file type

b) Structure of the file of the paid postal orders daily processing

Structure of the opening dataset:

<i>Num.</i>	<i>Item name</i>	<i>Length</i>	<i>Type</i>	<i>Note</i>
1.	Opening dataset code	1	N	Set to "1"
2.	Sender's ID code	4	CH	
3.	IBAN	34	CH	
4.	Sender name	28	CH	
5.	Street	20	CH	
6.	Number	7	CH	
7.	City	20	CH	
8.	ZIP code	5	N	
9.	Unique file order number within 12 months	4	N	
10.	Post office stamp of the designated department of SP	6	N	
11.	Date of posting (dd.mm.yyyy)	10	D	
12.	Number of posted postal orders	6	N	
13.	Total sum of all postal orders transferred (9999999999.99)	13	N	
14.	Total sum of all handling charges trasferred (9999999.99)	10	N	
15.	Date of the postal orders acceptance (dd.mm.yyyy)	10	D	
16.	Postal orders expiry date (dd.mm.yyyy)	10	D	
17.	Date of the processing of postal orders at SS PD (dd.mm.yyyy)	10	D	
18.	Number of paid postal orders	6	N	
19.	Total sum paid (9999999999.99)	13	N	
	Total	217		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sums stated in the fields number 13, 14, 19 can be with decimal point to separate Cents.

Structure of the dataset:

Technical parameters - Postal Money Order For Collection

Num.	Item name	Length	Type	Note
1.	Dataset code	1	N	Set to "2"
2.	Recipient's name and surname	30	CH	
3.	Additional identification	30	CH	
4.	Street	28	CH	
5.	Number	10	CH	
6.	City	30	CH	
7.	ZIP code	5	N	
8.	Recipient – note	30	CH	
9.	Recipient code	30	CH	
10.	Recipient sum (9999999.99)	10	N	
11.	Posting numebr	5	N	
12.	date (dd.mm.yyyy)	10	D	
13.	Post office of payment	6	N	
14.	Place of work of payment	2	N	
	Total	227		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Field type "CH" – characters, aligned to left, filled with blank space from right.

Filed type "D" – dataset.

Sum stated in field number 10 can be with decimal point to separate Cents.

Structure of the closing dataset:

Num.	Item name	Length	Type	Note
1.	Closing dataset code	1	N	Set to "3"
2.	Datasets number	6	N	
3.	datasets sum (9999999999.99)	13	N	
	Total	20		

The length of all the fields is set.

Field type "N" integer, aligned to right, filled with zeroes from left.

Sum stated in field number 3 can be with decimal point to separate Cents.

1250 – WINDOWS LATIN2 code page is used to generate the output file.

2.3.9 File of the continuous settlement – encrypted pdf file

Name of the file: **xxxxnnnn_ddd.pdf**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period
- **ddd** unique order number of the returning day
- **pdf** standard file type

2.3.10 File of the final settlement – encrypted PDF file

Name of the file: **xxxxnnnn_vct.pdf**

- **xxxx** ID number assigned
- **nnnn** unique order number within 12 months' period
- **vct** identification of the entry file
- **pdf** standard file type

3. Final provisions

3.1 The present Technical Parameters – PPnV shall be obligatory for all the customers using the PPnV service. The document shall be available at www.post.sk and on demand, at the Customer Service of the SP.

3.2 The use of PPnV service is liable to the respective Postal Terms and Conditions

3.3. The present Technical Parameters have come into force on the day of approval and become operative from 1, Jun, 2017.

Annex num.1 – Codes of supplementary services

Deliver to Addressee in person - VR

Deliver to Addressee in person – Authorization excluded – VR-SV

Day-certain delivery - ZDD

Pay on - VD

Do not redirect - NEDOP

Set codes of supplementary services (payment conditions) and permitted combination:

0 – žiadne služby

1- VR

2 - ZDD

3 - VR+ZDD

4 – VD

5 – VR+VD

6 – ZDD+VD

7 – VR+ZDD+VD

8 – VR-SV

10 – VR-SV+ZDD

12 – VR-SV+VD

14 – VR-SV+ZDD+VD

16 – NEDOP.

17 – VR+NEDOP

18 – ZDD+NEDOP

19 – VR+ZDD+NEDOP

20 – VD + NEDOP

21 – VR+VD+NEDOP

22 – ZDD+VD+NEDOP

23 – VR+ZDD+VD+NEDOP

24 – VR-SV+NEDOP

26 – VR-SV+ZDD+NEDOP

28 – VR-SV+VD+NEDOP

30 – VR-SV+ZDD+VD+NEDOP.